

BOARD MEETING DATE: March 3, 2017

AGENDA NO. 2

PROPOSAL: Execute Contracts with Consultants to Provide AB 2588 Assistance

SYNOPSIS: At its November 4, 2016 meeting, the Board approved the release of an RFP for AB 2588 Consultant Assistance to provide support to staff in the review of AB 2588 and Rule 1402 reports over the next four years. Eight proposals were received and scored considering both technical merit and costs. This action is to award contracts to six of the eight firms who responded to the RFP. Funds for this project, in an amount not to exceed a total of \$500,000, will be allocated from the Air Toxics Special Revenue Fund (15) over an initial two-year period. Following the initial two-year period, the Executive Officer will have the option to extend each contract once per year for the next two years, and increase the total amount allocated up to another \$250,000 per year, for a total cost up to \$1,000,000 spread between all six firms over the full four-year period of these contracts. The Air Toxics Special Revenue Fund is specifically designed to provide funds to manage the AB 2588 program from fees paid by AB 2588 facilities.

COMMITTEE: Administrative, February 10, 2017; Recommended for Approval

RECOMMENDED ACTIONS:

1. Authorize the Chairman to fund and execute contracts for a total program cost not to exceed \$500,000 over a two-year period with the following contractors:
  - Alta Environmental in an amount not to exceed \$85,000;
  - Davenport Engineering in an amount not to exceed \$85,000;
  - Environmental Science Associates in an amount not to exceed \$85,000;
  - Integra Environmental Consulting in an amount not to exceed \$75,000;
  - Trinity Consultants in an amount not to exceed \$85,000; and
  - Yorke Engineering in an amount not to exceed \$85,000;
2. Authorize the Executive Officer to have the option to extend these contracts following the initial two-year period once per year for the next two years, and increase the contract amount up to \$250,000 per year spread between all six firms, for a total cost up to \$1,000,000.

3. Authorize the Executive Officer to amend the contracts as necessary to reallocate funding between the contractors based on program needs, without exceeding the total program costs and only up to \$75,000 per contract per fiscal year.

Wayne Natri  
Executive Officer

PF:SN:IM:VM

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### **Background**

The Air Toxics "Hot Spots" Information and Assessment Act of 1987 (commonly known as AB 2588) established a statewide program for the inventory of air toxics emissions from individual facilities as well as requirements for Health Risk Assessments, public notification of potential health risks, and risk reduction. In March 2015, the Office of Environmental Health Hazard Assessment (OEHHA) approved revisions to its Risk Assessment Guidelines which increased the estimated residential cancer risk by approximately three times compared to the previous guidelines with no changes in emissions. These changes reflect recent scientific studies that have found greater sensitivity of children to cancer causing compounds than previously considered. The revised OEHHA Risk Assessment Guidelines were incorporated in SCAQMD's Rule 1402 which is designed to implement the AB 2588 program. As a result, SCAQMD staff is expecting that more facilities will be required to submit Air Toxics Inventory Reports and possibly Health Risk Assessments, Risk Reduction Plans, and Voluntary Risk Reduction Plans.

At its November 4, 2016 meeting, the Board approved the release of an RFP for AB 2588 Consultant Assistance to provide support to staff in the review of AB 2588 and Rule 1402 reports over the next four years. The total amount of funding available for this RFP is \$1,000,000.

### **Outreach**

In accordance with SCAQMD's Procurement Policy and Procedure, a public notice advertising the RFP and inviting bids was published in the Los Angeles Times, the Orange County Register, the San Bernardino Sun, and Riverside County's Press Enterprise newspapers to leverage the most cost-effective method of outreach to the South Coast Basin. Notice was also provided to professional organizations such as the Association of Environmental Professionals, and to academic researchers in this field.

Notice of the RFP was emailed to the Black and Latino Legislative Caucuses and various minority chambers of commerce and business associations, including small businesses, and placed on SCAQMD's website ([www.aqmd.gov](http://www.aqmd.gov)).

## **Proposal Evaluation**

Six participants representing six companies attended a voluntary bidder's conference held on November 17, 2016 at SCAQMD headquarters. In response to RFP #P2017-08, a total of eight proposals were received by 2:00 p.m. on December 16, 2016, the closing date of the RFP solicitation. The proposals were reviewed by a four-member panel in accordance with established SCAQMD guidelines outlined in the RFP. The four-member panel was comprised of an SCAQMD Planning and Rules Manager, Program Supervisor, Senior Air Quality Engineer, and Air Quality Specialist. All of these individuals have experience with the AB 2588 program and review of toxic emission inventories and health risk assessments. The panel breakdown was one Asian/Pacific Islander, one of Middle Eastern descent, and two Caucasian; two females and two males. Each proposal was required to meet a minimum technical score of 56 out of 70 points in order to be considered for further evaluation. The technical proposals were evaluated according to the criteria specified in the RFP, including the consultants' understanding of the requirements of the RFP, technical qualifications, and past experience with AB 2588 reports. Six of the eight consultants scored at least the minimum number of points required on the technical aspect of the proposal. Costs in each proposal ranged from about \$1,000 for emissions inventory reviews of less complex facilities, to about \$10,000 for the review of complicated health risk assessments and dispersion modeling, which is within the expected range of costs for this type of work. After contract execution, individual task orders will be sent out for bid to these consultants as work arises. Staff will then select consultants for each individual task, taking into account cost, project or source expertise, and any potential conflicts of interest applicable to that task.

## **Benefits to SCAQMD**

The proposed work will provide SCAQMD with supplemental resources needed to provide reviews for the expected increase in submitted Quadrennial Emission Inventories, Air Toxics Inventory Reports, Health Risk Assessments, Voluntary Risk Reduction Plans and Risk Reduction Plans. This increased workload is required due to recent updates to the state's health risk assessment guidelines that must be followed in the AB 2588 program.

## **Resource Impacts**

Awards under this RFP are estimated to total up to \$1,000,000 and will be made from the Air Toxics Special Revenue Fund (15), which is designed to provide support specifically for the work proposed for this RFP, and which has sufficient funds for this project.

## **Attachment**

Evaluation of Proposals for RFP #P2017-08

**Attachment**

**EVALUATION OF PROPOSALS FOR RFP # P2017-08**

Proposer	Technical Points	Cost Points	Potential Additional Points*							Final Score
			Small Business	DVBE** Business	Use of DVBE Sub-contractor	Low Emission Vehicle Business	Local Business	Off-Peak Hrs Delivery Business	Most Favored Customer	
<i>Total Points Possible</i>	(70)	(30)	(10)	(10)	(7)	(5)	(5)	(2)	(2)	(115)
Yorke Engineering	66	23	10				5			104
Trinity Consultants	65	29					5		2	101
Integra Environmental Consulting	60	26	10		7		5		2	101
Alta Environmental	58	28	10							96
Environmental Science Associates	57	23	10		7		5			95
Davenport Engineering	56	24	10				5		2	95
Montrose Environmental Group	55	Disqualified***								
Stepman, Pinonnault and Associates Inc., DBA Verdant Environmental	51	Disqualified***								

\*Proposals could receive a maximum of 15 additional points in these categories in addition to technical and cost points.

\*\*DVBE = Disabled Veteran-owned Business Enterprise

\*\*\*Proposals that did not receive a minimum score of 56 Technical Points did not receive further consideration