



South Coast Air Quality Management District

21865 Copley Drive, Diamond Bar, CA 91765-4178

(909) 396-2000 ▪ www.aqmd.gov

Deferred Compensation Plan Committee: Michael O’Kelly, A. John Olvera, Bill Richards, Kurt Wiese

DEFERRED COMPENSATION PLAN COMMITTEE MEETING

December 7, 2016 · 2:00 p.m. · CC3/5

21865 Copley Drive, Diamond Bar, CA 91765

Call-in for outside participants: (800)775-6277; Code: 18294

AGENDA

1. **Approval of Prior Meeting Minutes** Committee
A copy of the September 14, 2016 minutes will be distributed at the meeting for review and approval.
2. **457 Plan Quarterly Investment Review: 3rd Quarter 2016** Darren Stewart
Senior Retirement Plan
Consultant
Benefit Financial Services
Group
The quarterly report will be distributed at the meeting for review and approval.
3. **Quarterly Plan Review** Dario Gomez
Senior Relationship
Manager
MassMutual Retirement
Services
A report on plan participation will be distributed and discussed.
4. **Fund Search Analysis** Darren Stewart
BFSG will present a review of available investment options in the large-blend, small-value, and small-growth asset classes for the Committee’s consideration.
5. **401(a) Plan Discussion** Darren Stewart
The Committee will discuss the status of the 401(a) Plan addition and determine next steps for the process.
6. **Plan Expense Reimbursement Account (PERA) Policy Update** Darren Stewart
The Committee will consider reviewing the updates to the PERA Policy.
7. **Communication Consultant – 2017 Campaigns** Dario Gomez
MassMutual will present available resources for deferred compensation employee engagement via the dedicated Communication Consultant Caitlin Weisgerber.

8. **Quarterly Reimbursement Calculation (attachment)** Dario Gomez
MassMutual will present a calculation of the amount contributed to the reimbursement account for the 3rd quarter of 2016.

9. **2017 Meeting Schedule**
Review and approve dates of meetings for 2017.

10. **Other Business**
Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, may make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter, or may take action to direct staff to place a matter of business on a future agenda. (Govt. Code Section 54954.2)

11. **Public Comment**
Members of the public may address the Committee concerning any agenda item before or during consideration of that item (Govt. Code Section 54954.3(a)). All agendas for regular meetings are posted at SCAQMD headquarters, 21865 Copley Drive, Diamond Bar, California, at least 72 hours in advance of a regular meeting. At the end of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Committee's authority. Speakers may be limited to three (3) minutes each.

12. **Closed Session**
It is necessary for the Committee to recess to closed session pursuant to Government Code Section 54957.10 to discuss one (1) employee application, based on financial hardship arising from an unforeseeable emergency (as specified in the Deferred Compensation Plan) for early withdrawal of funds in SCAQMD's Deferred Compensation Plan.

Document Availability

All documents (i) constituting non-exempt public records, (ii) relating to an item on an agenda for a regular meeting, and (iii) having been distributed to at least a majority of the Committee after the agenda is posted, are available prior to the meeting for public review at SCAQMD, Public Information Center, 21865 Copley Drive, Diamond Bar, CA 91765.

Americans with Disabilities Act

The agenda and documents in the agenda packet will be made available, upon request, in appropriate alternative formats to assist persons with a disability (Govt. Code Section 54954.2(a)). Disability-related accommodations will also be made available to allow participation in the Deferred Compensation Plan Committee meeting. Any accommodations must be requested as soon as practicable. Requests will be accommodated to the extent feasible. Please contact Tania Christman at (909) 396-3029 from 7:00 a.m. to 5:30 p.m., Tuesday through Friday, or send the request to tchristman@aqmd.gov.

c: SCAQMD Board Members (w/o attachments)
Executive Council (w/o attachments)